

Production Technician Apprentice Recruitment Pack

About Liverpool Philharmonic and Role Summary

Liverpool Philharmonic is one of the UK's premier music organisations. It includes the Royal Liverpool Philharmonic Orchestra and Liverpool Philharmonic Hall in which we present more than 400 classical, rock and pop, world music, film and comedy events. Our apprenticeship programme will enable you to become a well-trained individual with practical experience gained in the entertainment industry; lighting, sound & video.

Summary of Duties and Responsibilities

Assist with the production and technical services provided to Liverpool Philharmonic Hall, Royal Liverpool Philharmonic Orchestra and tours, events & visiting artists.

Assist in the use of staging, lighting, sound & video equipment for events.

To assist in the servicing and maintenance of technical equipment owned by Liverpool Philharmonic.

To assist in administration tasks such as planning concert requirements, completing health & safety check sheets & attending meetings.

Work closely with the Production Technicians to gain an experience of all areas of production and technical services.

Depending on your increasing ability you will gradually work with more responsibility to include duties such as operation of lighting and sound equipment for live concerts.

You will have the opportunity to work on different events both at Liverpool Philharmonic Hall and at other venues and locations. You may be able to attend a work placement at partner music, arts or production organisations to increase your knowledge of other operations.

Daily contact will be to the Production Technicians & Technical Manager allocated to the area of work you are assigned to.

How do I learn?

This Level 3 "Creative Venue Technician" apprenticeship is a mixture of on the job training and 20% off the job training which has to be completed during the apprenticeship. You will be given study time however you must also have the commitment to achieve and record the required evidence of work; written, visual and digital. Together with the college we deliver specific training courses to achieve the necessary base skills and certification that is recognised and required in the industry. Our training provider is the National College of Creative Industries.

What is expected of me?

Passing the apprenticeship is based on an end point assessment- like an intensive interview and a practical assessment.

Personal behaviours required;

- Punctual, committed and reliable
- Relating to others and working as a member of a team
- Enthusiastic, willing and flexible approach
- To carry out your duties/responsibilities in a manner that reflects our values

Full details on the framework and the apprenticeship contents can be found below:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/creative-venue-technician>

What is the pay and holiday entitlement?

You will work/study for 42.5 hours per a week and receive a salary of £18,144 per a year. You will receive 34 days holiday per a year (this includes the bank holiday entitlement).

How do I apply?

The application consists of two parts

- 1) Please complete the Personal Details and Equal Opportunities Form
- 2) Please provide a CV which doesn't include any personal details such as your name, date of birth, gender, address or phone number. These will be captured in the Personal Details and Equal Opportunities Form.

Please ensure that you CV includes the following:

- a) Your Education History and all your exam results and qualifications (or predicted)
- b) Any other relevant experience and your hobbies and interests
- c) When you would be able to start working for Liverpool Philharmonic if successful
- d) At the bottom of your CV please add the answer to these two questions;
 - A statement about why you want to work at Liverpool Philharmonic and which area of our work are you most interested in? It can be more than one if you are interested in more or unsure where to specialise at the moment.
 - Tell us one thing you have done that will help demonstrate your interest in our work. It could be something at school, amateur dramatics, casual venue work, helping with a friend's band, etc.

Please apply via email with both the Personal Details Equal Opportunities form and CV (as per the above guidelines) to: recruitment@liverpoolphil.com

Closing Date: 12 noon on Monday 15 July 2019

Recruitment/Interview Day: Monday 22 July 2019

Expected start date: August/September 2019